

**TCIO Tri-County Intergroup Meeting**  
**Sunday, February 18th, 2024**

**Opening the meeting: 4:00**

- Readings: Serenity Prayer, TCIO Purpose, Twelve Traditions
- Attendance: 33

**TCIO Rep Introduction/Announcements:**

- Michelle: Berkeley District 73
- Jay: Downtown Mens
- 2nd chance
- Jason: North Area Group - 70
- Christy: TCIO website
- Conner: Charleston Young People's Group- 70
- Paul: John's Island Group- 73
- Kathleen: TCIO Treasurer- John's Island- 73
- Jennifer: TCIO Communications- North Area Group- 70
- Eli: Breech Inlet Group- 72
- Raven: Any Lengths Women's Meeting- 70
- Chris: Holy City Speaker Group- 73
- Angie: 73
- Craig: Keystone- 73
- Dan: Long Point Lunch Hour Group- 72
- Lisa: Secretary Charleston Young Peoples- 70
- Charlene: Grace Group- 70
- Tracy: John's Island Noon- 73
- Jesse: Old Village Group- 72
- Christy: Heritage- 72
- Jess: Cane Bay and Summerville- 71
- Wendy: West Ashley Group- 73
  - SoberPalooza- April 20th
- Liz: Trident- 71
- Lisa: ?
- Christine: Filling in for Louise- Folly Beach- 73
- Jim: Daniel Island in the Morning-
- Kimberly: District 71
- Collin: Grace Group- 70
- Scott: Cool Hip and Sober- 72
- Ben: East Cooper Sunrise- 72

**Voting:**

- Met quorum when looking at attendance for December, January, and February

**Officer Reports:**

| <b>Chair: Ashley</b>  | <b>Alt. Chair: Nick</b>   |
|---|---|
| <ul style="list-style-type: none"><li>- <b>Bookmarks are in!!! Thank you to Eli!</b></li><li>- <b>Met with previous events chair and current events chair</b></li><li>- <b>Worked with Nick and Brian to change over bank prudent reserve bank account</b></li><li>- <b>Helped communications make a flyer</b></li></ul>  | <ul style="list-style-type: none"><li>- <b>TCIO has a monthly newsletter! Is everyone receiving it?</b></li><li>- <b>Spoke with Hans (owner of building) in regards to TCIO lease</b><ul style="list-style-type: none"><li>- <b>Owns 2 additional buildings and if the restaurant decides they want this building/office, they will get it.</b></li><li>- <b>Would have to give TCIO 90 days to vacate should that happen</b></li><li>- <b>TCIO is going month to month at this point</b></li></ul></li><li>- <b>Upcoming Area- 62: in 2 weeks</b></li><li>- <b>Please let TCIO know when group conscience is-we'd like to attend!</b></li><li>- <b>If a homegroup would like to sponsor coffee and snacks for the next TCIO meeting, please let us know!</b></li></ul> |
| <b>Secretary: Rachel</b>  | <b>Website: Christy C</b>   |
| <p><b>*New:</b> as of 2/24 I have changed my email address. Please use <a href="mailto:itsrachelclayton@gmail.com">itsrachelclayton@gmail.com</a></p> <ul style="list-style-type: none"><li>- <b>Several emails with minutes in January were returned as undeliverable-if you did not receive the newsletter or minutes from January, please let me know. Some handwriting was very challenging to read.</b></li><li>- <b>Make sure your group rep's most up to date contact information is in TCIO's Google sheet.</b></li><li>- <b>Please send all reports ahead of time for our next meeting in March.</b></li></ul> | <ul style="list-style-type: none"><li>- <b>374 hits per day for month of February so far</b></li><li>- <b>Any meeting changes or event/anniversary flyers need to be emailed to TCIO:</b><br/><a href="mailto:tciocharleston@gmail.com">tciocharleston@gmail.com</a></li></ul>  |

| Treatment: Kevin   | Alt. Treasurer: Jack  |
|--|---|
| <ul style="list-style-type: none"> <li>- The latest treatment schedule is on TCIO website through March or April</li> </ul>  | <ul style="list-style-type: none"> <li>- Donations for month of January:               <ul style="list-style-type: none"> <li>- District 70: \$224.63</li> <li>- District 71: \$1,153.34</li> <li>- District 72: \$1,870.22</li> <li>- District 73: \$3,713.76</li> <li>- <b>January donations total: \$6,961.95</b></li> </ul> </li> <li>- Current donations for the month of February:               <ul style="list-style-type: none"> <li>- District 70: \$0</li> <li>- District 71: \$451.75</li> <li>- District 72: \$796.84</li> <li>- District 73: \$1527.53</li> </ul> </li> <li>- Last deposit was made on February 14th</li> </ul> |
| <p><b>Treasurer: Kathleen</b></p>  |   |
| <ul style="list-style-type: none"> <li>- <b><u>The 2024 budget with January's expenses is linked <a href="#">here</a>.</u></b></li> <li style="text-align: center;"><b>PROPOSED BUDGET WAS VOTED ON AND ACCEPTED</b></li> <li>- Worked with Jen W. and Call Max for a resolution</li> <li>- Quarterly was transferred to prudent reserve.</li> <li>- Distributed first page of bank statement and expenses for January</li> <li>- 2024 proposed budget discussion (tabled from last meeting):           <ul style="list-style-type: none"> <li>- If we come under budget in a line item in 2024, it will be adjusted in 2025</li> <li>- Motion to approve budget: <b>One opposed member</b> <ul style="list-style-type: none"> <li>- The concern: Is it finalized?</li> <li>- Call Expert/answering service cost information was the primary reason for a little uncertainty over the exact budget at the meeting in January. On page 3 in January's minutes it says, "Treasurer did more research after the meeting, and it was found that if we get more group participation, we will not have to use IVR, therefore lowering the bill." This was typed in red.               <ul style="list-style-type: none"> <li>- Out of 100 groups in area, only 8 groups show up to answer the phone- more reps showing up would cut the bill substantially</li> <li>- Group Reps were supposed to take the proposed budget to their home group for their vote-this was communicated explicitly at January's meeting.</li> <li>- <b>Nobody changed vote based on opposition: majority passes-budget is approved</b></li> </ul> </li> </ul> </li> </ul> </li> <li>- Prudent reserve should be 6 months of expenses: would like to transfer at least \$5,000 to get prudent reserve up to standards.           <ul style="list-style-type: none"> <li>- 6 months expenses = \$33,250</li> </ul> </li> </ul> |   |

- Current prudent reserve = \$12,500
- Current bylaws state 4 months, but board members are going to vote for amended bylaws that will call for 6 months of a prudent reserve.
  - See “New Business” for more information.

### Communications: Jennifer W.

- Next communications meeting: March 5th, 2024 at 7:00pm at TCIO office. Meets every 1st Tuesday of odd months.
  - There is a option to join via Zoom as well:
    - Zoom ID: 916 3554 5569
    - Password: 1261222
  - Will pick for April and May group volunteer days.
- Working with Kathleen and Michelle (treasurer and office manager) to meet with Call Experts- current service for AA hotline.
  - The company (Call Experts) would remain the same, but the service would be different
  - Presented a report comparing the old bill to a new bill.
  - Moving forward with new IVR answering service / call forwarding hotline will cut the bill by \$200
    - 3 volunteers to answer calls: if nobody answers they press 1 for meeting website, 2 for suicide hotline, 3 for spanish information, 4 for live agent
    - Original charges: \$581.32 (was costing \$1 for every transfer, \$1 when we transferred to ourselves, and \$2.50 for transfer to live agent)
    - Charges with new rate: \$365.65 (\$.60 for transfer from IVR, \$1.05 for transfer to live agent)
- TCIO office open- 9:30-4:30- calls will be transferred to the office and then transferred to the volunteers.
- Majority of groups do not have a communications rep- this is the reason for so few volunteers with phones.
  - New system will allow us to have more accountability with group volunteers
  - It was mentioned that most groups did not realize TCIO was charged for every transfer
  - Groups will have to communicate with Jennifer and give her the numbers of their volunteers
- Mentioned from last month: phone number on back of chip is nonoperational
  - **The number is serviceable now, communications worked with Call Experts to resolve the issue.**
- They have also removed some other costs to keep our business.
- Would it be possible to get a downloadable, PDF version of everything that is being discussed in regards to communication and Call Expert
- **Motion: move to a new plan, but keep the same carrier (Call Expert): MOTION ACCEPTED.**

- **Square Presentation:**
  - **Jake S will send email of entire conversation- will be posted by Nick**
  - **We can use the software on the computer to print, so we won't need to buy a separate machine to print**
  - **Suggested to purchase the equipment outright rather than finance- it will cost TCIO less money in the long run.**
  - **There is an option for a machine that will stay at desk and an option for a machine that is portable and able to be carried to events (would be locked in safe while not in use)**
    - **Register: \$799**
    - **Terminal (portable): \$299**
  - **Recommended that we stay with free plan, can upgrade in future if necessary**
  - **Could get an embedded square on website: donations could be provided by individuals, groups, etc- would no longer have to send a check**
    - **Online donations: 2.9% and \$.30 transaction fee (compared to the 2.6% and \$.10 transaction fee for office)**
  - **Would be able to process Apple Pay, Google Pay, cards: this machine and plan would make it so that fees/expenses for all payment methods would be the same-no longer different for MasterCard, Visa, etc.**
  - **Current system: \$15,000-\$16,000 to credit card company annually to process cards**
    - **With Square, estimated processing costs would be around \$400**
  - **Question from floor: How soon could this be implemented if we voted today?**
    - **Phone appointment this coming Tuesday (2/20)**
  - **Minimizes the impact of charges towards credit cards (\$.30): TCIO doesn't charge taxes on AA literature, ordering in bulk costs less, which offsets the shipping cost.**
    - **Looking to incorporate the extra \$.10 transaction fee charged to TCIO in literature or chip prices at TCIO (ex: add \$1 to book price to offset \$.10 transaction fee.)**

| Events Chair: David F  | PI/CPC: Jacqui(Charlene)   |
|--|--|
| <ul style="list-style-type: none"> <li>- <b>Scheduled events:</b> <ul style="list-style-type: none"> <li>- <b>Founders Day: June 8th, 2024 at James Island County Park</b></li> <li>- <b>SoberFest: August 17th at Folly Beach Park</b></li> <li>- <b>Spiritually Lit: TBA</b></li> <li>- <b>Thanksgiving: November 16th at Saint James Episcopal Church on James Island</b></li> <li>- <b>New Years Eve: December 31st at Saint James Episcopal Church on James Island</b></li> </ul> </li> </ul> | <ul style="list-style-type: none"> <li>- <b>PI/CPC meeting: March 17th before TCIO meeting at 2:30</b></li> <li>- <b>April 13th- workshop- discuss why PI/CPC is important and what we're doing in the community.</b></li> </ul> |

| <b>Group Reports:<br/>Anniversaries, events, workshops, changes?</b>                                 |
|--|
| <ul style="list-style-type: none"> <li>- <b>Nothing added or mentioned at the meeting</b></li> </ul> |

| <b>Old Business:</b>   |
|--|
| <ul style="list-style-type: none"> <li>- <b>Proposed budget for 2024: linked in January minutes.</b></li> <li>- <b>Answering service considerations: linked in January minutes.</b></li> <li>- <b>Credit card machine concerns and considering Square: linked in January minutes</b></li> <li>- <b>TCIO Contact List: being updated by secretary- if your group is not receiving email communication from TCIO please reach out to provide an updated email address or check contact list at the end of the meeting.</b></li> </ul>  |
| <b>New Business:</b>   |
| <ul style="list-style-type: none"> <li>- <b>From the floor: interested in information about a workshop for sexual harassment in the rooms.</b> <ul style="list-style-type: none"> <li>- <b>“Safety in the Rooms”- for more information reach out to alt chair for Area- Darlene</b></li> <li>- <b>Could work with district rep to do a workshop locally.</b></li> <li>- <b>Safety in rooms brochure handout offered.</b></li> </ul> </li> <li>- <b>After the meeting concluded, board members met and voted on the amended bylaws. 4 members signed the first page, indicating that they accepted the bylaws. 3 signatures are needed for acceptance, so the new bylaws were voted in and accepted.</b></li> </ul> |

- **Current bylaws are linked on TCIO website**
- **Amended bylaws will be discussed at the next TCIO meeting on March 17th.**

**Motion to close: 5:00**

**Next meeting: Sunday, March 17th at 4:00pm**